



## CORPORATE HEALTH AND SAFETY COMMITTEE – 20<sup>TH</sup> MARCH 2023

**SUBJECT: HEALTH AND SAFETY POLICY REVIEW TIMETABLE**

**REPORT BY: CORPORATE DIRECTOR EDUCATION AND CORPORATE SERVICES**

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### 1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to provide Health and Safety Committee members with a proposed timetable for review of current Health and Safety policies and seek their views and approval.

### 2. SUMMARY

- 2.1 The report is provided as information for members of the Committee, to ensure that they are kept informed and are able to influence the schedule of policy development.

### 3. RECOMMENDATIONS

- 3.1 That the Committee discuss and agree the contents of the report.

### 4. REASONS FOR THE RECOMMENDATIONS

- 4.1 For Committee to be updated and to influence the priorities and timescale for review of Health and Safety policies.

### 5. THE REPORT

- 5.1 The following table sets out the proposed revised policies to be considered by Health and Safety Committee for 2023/24:

June 2023	Corporate Asbestos Management Plan Display Screen Equipment Policy Corporate Health and Safety Policy Lone Working Policy First Aid at Work Policy
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November 2023	Employee Well-Being Management Policy and Corporate Management Arrangements Control of Hand Arm Vibration Exposure Policy and Corporate Management Arrangements Noise at Work Policy and Corporate Management Arrangements Accident/Incident Reporting and Investigation Policy Manual Handling Policy and Corporate Management Arrangements Fire Safety Policy and Corporate Management Arrangements Domestic Asbestos Management Plan Control of Substances Hazardous to Health Policy Contractor Management Policy
February 2024	Electrical Safety Policy and Corporate Management Arrangements Legionella Control

- 5.1.1 The programme may be subject to change depending on issues that may become topical, for example any new Health & Safety Executive (HSE)/Fire Service guidance and workload.
- 5.1.2 Where policies are subject to minor changes then one report summarising the changes will be brought to committee covering a number of policies.

**5.6 Conclusion**

- 5.6.1 Health and Safety remains a key priority for Local Authority consideration. Having in place reviewed and approved policies will help to ensure that CCBC is meeting its legal responsibilities under health and safety legislation and will assist in ensuring there is a robust health and safety framework in place to keep employees and others safe.

**6. ASSUMPTIONS**

- 6.1 No assumptions have been made regarding the information contained in this report.

**7. SUMMARY OF INTEGRATED IMPACT ASSESSMENT**

- 7.1 This report is for information only and so an Integrated Impact Assessment is not required

**8. FINANCIAL IMPLICATIONS**

- 8.1 There are no financial implications.

**9. PERSONNEL IMPLICATIONS**

- 9.1 There are no personnel implications

## **10. CONSULTATIONS**

10.1 All comments from consultees have been included in the report.

## **11. STATUTORY POWER**

11.1 The Health and Safety at Work etc. Act 1974  
Management of Health and Safety at Work Regulations 1999.

Author: Emma Townsend, Health and Safety Manager, [townsej@caerphilly.gov.uk](mailto:townsej@caerphilly.gov.uk)

Consultees: Christina Harrhy, Chief Executive, [harrhc@caerphilly.gov.uk](mailto:harrhc@caerphilly.gov.uk) Chief Executive,  
Richard Edmunds, Corporate Director for Education and Corporate Services,  
[edmunre@caerphilly.gov.uk](mailto:edmunre@caerphilly.gov.uk)  
David Street, Corporate Director Social Services and Housing,  
[street@caerphilly.gov.uk](mailto:street@caerphilly.gov.uk)  
Mark S Williams, Corporate Director for Economy and Environment,  
[willims@caerphilly.gov.uk](mailto:willims@caerphilly.gov.uk)  
Lynne Donovan, Head of People Services, [donovl@caerphilly.gov.uk](mailto:donovl@caerphilly.gov.uk)  
Cllr Nigel George, Cabinet Member for Corporate Services,  
[GeorgN@caerphilly.gov.uk](mailto:GeorgN@caerphilly.gov.uk)